

Welcome Back SY 24-25

Dear HSES Families,

Welcome back to a new school year at Hollifield Station Elementary! I hope you all had a restful and enjoyable summer break, filled with memorable moments with family and friends. As we begin our new academic journey this year, I am filled with excitement and optimism for the wonderful experiences and learning opportunities ahead.

Our dedicated staff are ready and excited for the return of our students. As they return, they will be getting our classrooms ready to provide a safe, nurturing, and engaging environment. We are committed to fostering a community where every child feels like they belong, are supported, and challenged to reach their full potential.

This year, we will continue to have our school improvement plan guide our efforts in making data-driven decision making, ensuring a high level of attendance and focusing on first instruction as well as our students' independent work time. We will continue to work collaboratively with our PTA to enhance our school environment.

Communication and collaboration between school and home are vital to the success of our students. We encourage and welcome your involvement in your child's education. Please find some upcoming opportunities to join us and the PTA at school events. Important dates will be sent separately but are also linked [HERE](#). These events are a great opportunity to connect and work together to support our students.

As always, our doors are always open, and we welcome your questions, suggestions, and involvement. Let's make this school year a successful one, filled with growth, achievement, and fun!

Thank you for your continued support and partnership. **Please save this email as it has the important information needed to be prepared for the beginning of the year.** Here's to a fantastic year ahead!

Warm regards,

Amanda Wadsworth, Principal
amanda_wadsworth@hcpss.org

Aaron Tark, Assistant Principal
aaron_tark@hcpss.org

Laurie Poquette, Administrative Intern
laurie_poquette@hcpss.org

School Year 2024-25 Information

School Hours:

9:05 a.m. Arrival Bell Rings

9:20 a.m. Late Bell - Instruction begins

3:50 p.m. Dismissal begins

Virtual Office [Link](#)

Many of the resources in our virtual office are provided in detail below the virtual office to provide an alternative means to access this information. Additional resources will be added as needed.

Hollifield Station Community Virtual Office 2023-2024					
Staff Information	School Procedures	Transportation	School-Wide Behavior Management	Student/Parent Information	HCPSS Resources
Staff Roster	Volunteers	Arrival & Dismissal	PBIS Brochure	School Supplies	HCPSS Academic Resources
	Absences & Attendance Information	Transportation Bus Locator	Hierarchy - Behavior	Family File & Family Directory	Homework Policy
	Late Arrival/ Early Dismissal			HCPSS Connect resources (video and guides)	HCPSS Handbook
				Medication information	Inclement Weather Status
				School Menus	HCPSS Calendar
				Free & Reduced Meal Information	Enrollment Procedures

Summer Farewells and New Staff Welcome!

Please join us in wishing the very best to the staff who have left over the summer to new adventures. Marcy Eggleton is moving on to Montgomery County, and Amanda Brogan is

moving on to teach pre-school closer to home. Our .2 SLP, Emily Marcus has been placed at a different school. In addition, we have lost 3 out of our 4 TEs. This is a great loss, and we will miss them greatly. We wish the very best to the following:

Jothi, TE

Nadia Nazir, TE

Marteze Ivy, TE

Welcome the following staff members new to HSES:

Laurie Poquette - Administrative Intern

David Floyd - Technology Teacher (from Deep Run ES)

Ami Holden - Media Specialist (from Gorman Crossing ES)

Jennifer DeHaan - 2nd Grade Teacher (from Hammond ES)

Stella Meyerhoeffer - Special Education Teacher (New Hire)

Stephanie Noonan - .5 Gifted and Talented

Jennifer Hopping - Speech Language Pathologist .6

Aura Volz - Literacy Coach for 3-5 - Into Reading

Irada Waldron, Cluster Nurse

Transportation

Arrival/ Dismissal Procedures

Click [Link](#) details.

****Please note, as a safety precaution, no families will be allowed to cross over the bus loop parking lot to pick up walkers at dismissal or arrival. This is a significant safety concern and will be highly enforced again this year. Please use sidewalks to enter school property.****

Bus Locator [Link](#) - Use this link to the HCPSS website in order to find your Bus Number, Bus Stop and Pick Up/ Drop Off times. They will be available in mid-August.

Absences

Attendance in school is critical to a child's success. If you are going to miss school for any reason, please email HSESabsence@hcpss.org. For more information click this [LINK](#).

Family File

Want to ensure emergency contacts are up to date? Want to know your homeroom teacher? Want to know your bus information?

PLEASE COMPLETE YOUR STUDENT(S) FAMILY FILE ASAP

The 2024-25 Family File is now available to parents. HCPSS requires that your

Family File is completed BEFORE you can see your child's teacher in Canvas (during orientation week).

Only families who have completed the Family File will be able to see their student(s) home room teacher during orientation week.

Every year HCPSS parents must complete a Family File for each child. HCPSS utilizes Family File for parents/guardians to complete emergency information. Parents/guardians must verify and/or update information for each child, and can do so by logging in to [HCPSS Connect PARENT ACCOUNT](#) and selecting the MORE OPTIONS tab on the left and then clicking on Family File.

Once logged in, you will be asked to update or provide the following information:

- Student Information
- Parent/Guardian Contact
- Emergency Contacts
- Medical Information
- Arrival/Dismissal Procedures
- Photo Approval Data Confidentiality
- PTA/PTSA Directory

Again, it is imperative that you complete the Family File in order to receive the name of your child's teacher for the upcoming school year.

<https://www.hcpss.org/f/connect/family-file-quick-guide.pdf>

FAMILY FILE USER GUIDE (ENGLISH) -

<https://www.hcpss.org/f/connect/family-file-user-instructions.pdf>

FAMILY FILE USER GUIDE (SPANISH) -

<https://www.hcpss.org/f/connect/family-file-user-instructions-spanish.pdf>

FAMILY FILE USER GUIDE (KOREAN) -

<https://www.hcpss.org/f/connect/family-file-user-instructions-korean.pdf>

Family Directory

If you would like to access contact information for other HSES families, you can download our school's directory in the HCPSS Parent Portal. Follow these steps:

1. Login to HCPSS Connect;
2. Click "more options" on the left hand panel; and
3. Click "School Directory" to view.

If you would like to be in the School Directory, you must complete the information in the

Family File.

Volunteers

Based on HCPSS policy, all parent volunteers must complete a Confidentiality Training Course about protecting the privacy of our students, staff, and schools. Please complete this course before registering to volunteer in a classroom.

The course takes about 5 minutes to complete and is available at <http://www.hcpss.org/parents/volunteer-information/>

School Supplies

To access the required list of school supplies for the 2024-25 please download from this UPDATED [link](#).

What should we do if our family can't make it to the open house and we would like to drop the supplies off before the first day?

After August 23rd, you can drop your child's supplies off to the front vestibule in a bag labeled with your child's first and last name and grade level. If you have more than one child, do not place all supplies in one bag, please provide one bag for each child.

HCPSS Credentials for New Students

Families with students new to HCPSS and whose registration has been finalized will receive an email from noreply@hcpss.org with the subject "Technology account information for new HCPSS student." The email will be sent to the email address used during the student registration process. The email contains personalized and important information regarding new students' technology accounts. If you have a child new to HCPSS and do not receive the email and/or cannot locate the email in the junk/spam folder of the email account you used during registration, you can use the [Forgot Password or Username](#) button on the hcpss.me student landing page to retrieve both your child's username and password. Directions for [Account Self Service directions](#) are posted online (videos included).

Here are some translated messages for new Synergy families:

[English](#)

[Chinese](#)

[Korean](#)

[Spanish](#)

Staff Roster

Our list of staff can be found [HERE](#) and on our website will be updated with any recent changes in the next week.

2024-25 School Meals

Information on the school meals program can be found on the HCPSS [website](#).

Many HCPSS families are eligible to participate in the Free and Reduced Price Meals (FARMs) program, which provides children with a wide range of benefits. Families are urged to check their eligibility and complete a FARMs application as soon as possible. Families must submit a new application every school year. [Details on the Free and Reduced Meals program](#), including a link to apply, are available online.

Medication

If your child requires medication at school for the upcoming school year, you will find the forms needed on the HCPSS website [LINK](#). If you have any questions or concerns, please contact our Cluster Nurse, Irada Waldron after August 15th.

HSES Website: <https://hses.hcpss.org/>

HCPSS Website: <https://www.hcpss.org/>

[HCPSS](#) Calendar

PTA Website (More information coming soon.)

[PTA Facebook Page](#)